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# HAIRAMB ASSOCIATES

OPPOSITE MILAN TALKIES ASHOK NAGAR BHILWARA (RAJ.) 311001  
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**DATE:- 30/03/2023**

**AMRIT LAL KHEMKA MEMORIAL SANSTHAN BHILWARA.(RAJ.)**

**PRESIDENT: SH. PAWAN S/O LATE AMRIT LAL AGARWAL**

**ADDRESS: KHASRA NO.-610,667, GATHILA KHEDA ,DIST.-BHILWARA [RAJ.]**

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## Recognizing excellence in Water, Sanitation and Hygiene in schools

**Table 1: Scoring assigned to Swachh Vidyalaya Parameters**

Sub-Categories	Maximum Score
Water	18
Toilet	20
Handwashing with Soap	19
Operation and Maintenance	18
COVID-19 Preparedness and Response	20
<b>Total</b>	<b>95</b>

**Table 2: Performance level based on the Compliance to the Swachh Vidyalaya parameters**

Score	Star Rating	Remarks
90% - 100% of the Norms**	*****	Excellent, Keep it up
75% - 89% adherence to the Norms	****	Very Good
51% - 74% adherence to the Norms	***	Good, but there is a scope for improvement
35% - 50% adherence to norms	**	Fair, Needs Improvement
Below 35% adherence to the Norms	*	Poor, Needs considerable Improvement

**Key indicative norms and standards (water)**

SN	Provision	Non-Residential	Residential
1	Water Source	<ul style="list-style-type: none"><li>At least 1 dedicated safe drinking water source within school premise (SSHE)</li><li>Potability of the water to be tested as per the prescribed schedule (SSHE)</li><li>Source to be located at least 10 meters away from the toilet leach pit (SSHE)</li></ul>	
2	Drinking water requirement	<ul style="list-style-type: none"><li>1.5 litre per person per day</li></ul>	<ul style="list-style-type: none"><li>5 litre per person (SSHE)</li></ul>

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- The tank capacity accommodates a buffer storage reserve in case of emergency (for 2 days) (SSHE)
- 3 **General Water Requirement**
  - 45 litre per head (domestic + flushing)
  - 135 litre per head (domestic+ flushing)
- 4 **Ablution tap**
  - 1 in each water closet
  - 1 in each water closet
- 5 **Drinking Water Points**
  - 1 for every 50 pupils or part thereof

### Key indicative norms and standards (toilets):

SN	Provision	Non- residential school	Residential school
<b>A- Toilet Block</b>			
1	Toilet/ Squatting pan	<ul style="list-style-type: none"> <li>▪ 1 unit for every 80 boys or part thereof (SSHE)</li> <li>▪ 1 unit for every 40 girls or part thereof (SSHE)</li> </ul>	<ul style="list-style-type: none"> <li>▪ 1 unit for every 20 boys or part thereof (SSHE)</li> <li>▪ 1 unit for every 20 girls or part thereof (SSHE)</li> </ul>
2	Toilet for CWSN	<ul style="list-style-type: none"> <li>▪ At least one toilet designed for children with special needs (SSHE)</li> </ul>	<ul style="list-style-type: none"> <li>▪ At least one toilet designed for children with special needs (SSHE)</li> </ul>
4	Safe Menstrual waste disposal (incinerator)	<ul style="list-style-type: none"> <li>▪ Facilities (Incinerator) for safe disposal of used menstrual absorbents*. (SSHE Guideline, MHM Guideline)</li> </ul>	
5	Cloth hanging hooks	<ul style="list-style-type: none"> <li>▪ Hooks in each toilet (at least 2) (SSHE)</li> </ul>	
6	Ventilation arrangement	<ul style="list-style-type: none"> <li>▪ 1 opening in each toilet (450 mm x 450 mm) at appropriate height and location (SSHE)</li> </ul>	
7	Secure Door	<ul style="list-style-type: none"> <li>▪ 1 door with latch in each WC (SSHE)</li> </ul>	
8	Niche/ rack in wall (Girls' Toilet)	<ul style="list-style-type: none"> <li>▪ 1 niche/ rack in each girl's toilet to keep the sanitary napkins (SSHE)</li> </ul>	
<b>B- Urinal Block</b>			
1	Urinal	<ul style="list-style-type: none"> <li>▪ 1 urinal per 20 boys (SSHE)</li> <li>▪ 1 urinal per 20 girls (SSHE)</li> </ul>	
2	Self-cleaning system	<ul style="list-style-type: none"> <li>▪ 1 flushing system in each urinal (SSHE)</li> </ul>	
3	Ventilation arrangement	<ul style="list-style-type: none"> <li>▪ 1 opening for ventilation in each urinal</li> </ul>	

### Key indicative norms and standards (Handwashing with Soap):

SN	Provision	Non- residential school	Residential school
1	Handwashing points	One for every 20 children (SSHE)	1 point for every 20 children (SSHE)
2	Soap Tray with soap	1 tray with every 2 wash taps/ point (SSHE)	

## LIST OF INDICATORS

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 CIVIL ENGINEER & ARCHT

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S.No.	Categories	Indicators
I	Water	Access to Safe, Adequate and Reliable Drinking Water Availability of Water for Use in Toilet & handwashing
II	Toilets	Availability of Separate Functional Toilets for boys and girls Availability of Separate Functional Urinals for boys and girls Functional Toilet Facilities for Children with Special Needs, Teachers and Staff
III	Handwashing with Soap	Functional Handwashing Facilities for Use After Toilet Functional Handwashing Facilities for Use Before Meals
IV	Operation and Maintenance	Safe Disposal of wet waste (biodegradable waste), dry waste (non-biodegradable waste) and Liquid Waste Cleaning and Maintenance of School Environment
VI	COVID 19 (Preparedness & Response)	School community (Students, Teachers, support staff, SMC/SMDC members, parents/ caregivers, GP/ULB members) is well informed about key prevention, preparedness & response measures against COVID-19 School Community adhere to "standard operating procedures/ protocols/ practices" for preventive & preparedness on COVID-19, during school operation

## EVALUATION PROCEDURE (AT DISTRICT LEVEL AND STATE LEVEL)

### District Level Awards: Number of awards and suggested process:

All schools having 3 star and above STAR rating (as per self-assessment) will be eligible for district level award and district level committee shall verify all such schools to finalize the award for the district level, as per process given below:

Location	District Level Awards (Open to 3 STAR and above rating schools)		
	Overall Score Based	Sub-category level award	Total
<b>Rural Awards</b>	6 (3 elementary + 3 Secondary/ Sr. Secondary)	18 (12 elementary + 6 Secondary/ Sr. Secondary)	24
<b>Urban Awards</b>	2 (1 elementary + 1 Secondary/ Sr. Secondary)	12 (6 elementary + 6 Secondary/ Sr. Secondary)	14
<b>Total Awards</b>	8	30	38

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Criteria (eligibility for district level awards)

Schools with Three Star and above rating

Having the highest score in each sub category (total 6) with rating not below Five Star in the sub-category

Process ↓

\* Physical verification of the eligible school by the District Level Committee (or their appointees) shall be undertaken for all the 3 STAR and above rating schools

1. District Level Committee - extract the list of all eligible schools from among those who have applied

3 star & above rating as per self-assessment of school (for each category – rural, urban, elementary & Secondary/ Sr. Secondary)

School with 5-star rating in concerned "sub- category" in self-assessment of school (for each category – rural, urban, elementary & Secondary/ Sr. Secondary)

↓

2. Committee will assign eligible schools to evaluators for fair verification of school along with orientation about process (with a timeline) ↓

Location	District Level Awards (Open to 3 STAR and above rating schools)		
	Overall Score Based	Sub-category level award	Total

3. Assigned evaluator conduct physical verification (against self-assessment score) of the assigned schools & update the score for each question & school ↓

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✓

4. System shall recalculate the scoring and star rating as per the verification (this may result in higher, lower or no change in star rating). ↓

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5. District Level Committee shall select & approve the school with highest score as per final score for the award considering evaluation criteria and category. ↓

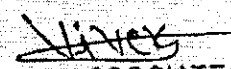
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6. District will approve schools as per the following-

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<b>6a. For the district level awards</b>	-6 Rural (3 elementary + 3 Secondary/ Sr. Secondary)	-18 Rural (12 elementary + 6 Secondary/ Sr. Secondary)	28
	-2 Urban (1 elementary + 1 Secondary/ Sr. Secondary)	-12 Urban (6 elementary + 6 Secondary/ Sr. Secondary)	Schools

<b>6b. Out of (6a.)- district shall finalize maximum of 14 eligible schools for nomination for State level award (conforming to the criteria for the state level award) &amp; school's score and rating will be forwarded to state level</b>	-6 Rural (3 elementary + 3 Secondary/ Sr. Secondary)	6 (1 best for each sub-category school)	14
	-2 Urban (1 elementary + 1 Secondary/ Sr. Secondary)		Schools

**\*Remark:**

- As all the eligible schools are required to be verified for overall category this process will itself take care of updating the score for "sub category level award" as well.
- In case the number of schools in 5 star category are very high, the District committee can choose not to evaluate 3 and 4 star schools
- Some districts may require to do verification of a large number of schools in a limited time period. For this, district may engage competent government agency/ training or academic institutes or reputed NGOs while ensuring adherence to the SVP award processes.
- There shall be a cut-off date for finalization of the district level award and sending nominations for the State/ UT


### State/UT Level Awards: Number of awards and suggested process

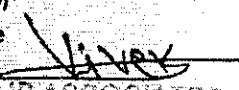
All schools having 4 star and above rating, amongst those who received the district level award shall be eligible for the State/ UT level award. Thus, State/ UT will receive a total of maximum 14 schools eligible list per district for the State/ UT level award as per the following:

A State/ UT with "P" number of districts will have maximum of 14 x P numbers of schools to be assessed for State/ UT level award for different categories, as per procedure given below:

Location	State/ UT Level Awards (Open to 4 STAR and above rating schools)		
	Overall Score Based	Sub-category level award	Total
Rural	12 (6 elementary + 6 Secondary/ Sr. Secondary)	6 (1 best for each sub-category school)	26
Urban	8 (4 elementary + 4 Secondary/ Sr. Secondary)		
<b>Total State/ UT level Awards</b>	<b>20</b>	<b>6</b>	<b>26</b>

<b>Criteria (eligibility for state level awards)</b>	Schools with Four Star and above rating from those approved for district level awards for overall category	Having the highest score in each sub category (total 6) with rating not below Five Star in the sub-category
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Process ↓

\*\*Verification of the eligible school by the State/ UT Level Committee (or their appointees) shall be undertaken for all 4 STAR and above rating schools amongst those approved for district level award

1. State Level Committee - Extract the list of all eligible school selected for district level awards ↓

School with 4-star & above rating schools finalized for district level award in overall score" (for each category - rural, urban, elementary & Secondary/ Sr. Secondary)

School with 5-star rating in concerned "sub- category "finalized under district level verification of school

2. Committee will assign eligible schools to eligible evaluators for fair verification of school along with orientation about process (with a timeline) ↓

✓

✓

3. Assigned evaluator conduct physical verification (against self-assessment score) of the assigned schools & update the score for each question & school ↓

✓

✓

4. System shall recalculate the scoring and star rating as per the assessment (this may result in higher, lower or no change in star rating). ↓

✓

  
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Location	State/UT Level Awards (Open to 4-STAR and above rating schools)		
	Overall Score Based	Sub-category level award	Total

5. State Level Committee shall select & approve the school with highest score as per final score obtained in verification, for the award considering the score, evaluation criteria and category. ↓

6. State will approve schools as per the following-

6a. For the state level awards &	-12 Rural (6 elementary + 6 Secondary/ Sr. Secondary)	6 (1 best for each sub-category school)	26 Schools
	-8 Urban (4 elementary + 4 Secondary/ Sr. Secondary)		

6b. Out of (6a.)- state shall finalize maximum of 16 eligible schools for nomination for National level award (confirming to the criteria for the National level award) & schools' score and rating will be forwarded to national level	-12 Best Rural (6 elementary + 6 Secondary/ Sr. Secondary)	6 (1 best for each sub-category school)	26 Schools
	-8 Urban (4 elementary + 4 Secondary/ Sr. Secondary)		

**\*\*Remark:**

1. As all the eligible schools are required to be verified for "overall category" at State/ UT level, this process will itself take care of updating the score for "sub category level award" as well.
2. In case the number of schools in 5 star category are very high then the State committee can choose not to evaluate 4 star schools.
3. Some states may have a need for verification of a high number of schools in a limited time period; for this purpose, state may engage competent government agency/ training or academic Institutes or reputed NGOs, while ensuring adherence to the SVP award processes.
4. There shall be a cut-off date for finalization of the State/UT level award and sending nominations for the national level award.

  
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